



Republic of the Philippines
Professional Regulation Commission
Manila

Resolution No. 1591
Series of 2022

**GUIDELINES ON THE ACCREDITATION OF SPECIALTY SOCIETY/ORGANIZATION
AND OTHER SPECIALTY CATEGORIES PROVIDING
STRUCTURED TRAINING PROGRAMS FOR PROFESSIONALS**

WHEREAS, Section 4, Article II of Republic Act (R.A.) No. 10912, or the "Continuing Professional Development Act of 2016", states that in the formulation and implementation of the Continuing Professional Development (CPD) programs, each of the regulated professions has to ensure international alignment of competencies and qualifications of professionals through career progression mechanisms leading to specialization/sub-specialization; and to ensure the development of quality assured mechanisms for the validation, accreditation and recognition of formal, non-formal and informal learning outcomes, including professional work experiences and prior learning;

WHEREAS, Section 5, Rule II of the Implementing Rules and Regulations (IRR) of R.A. No. 10968, or the Philippine Qualifications Framework (PQF) Act, states that one of the objectives of the PQF is to align domestic qualification standards with the international qualifications framework, thereby, enhancing recognition of the value and comparability of Philippine qualifications and supporting the mobility of Filipino students, workers and professionals;

WHEREAS, the Commission issued Resolution No. 1262 (s. 2020), as amended, instituting the creation of the Career Progression and Specialization Program and Credit Accumulation and Transfer System (CPSP-CATS) for each of the regulated professions;

WHEREAS, each of the professions shall enhance and upgrade the competencies and qualifications of professionals for the practice of their professions pursuant to the PQF, the ASEAN Qualifications Reference Framework (AQRF) and the ASEAN Mutual Recognition Arrangements (MRAs) and other international qualification standards through career progression mechanisms leading to specialization/sub-specialization;

WHEREAS, Section 12, Article III of R.A. No. 10912 provides that the Commission and the Boards, after due consultation, shall formulate and implement a Career Progression and Specialization Program for every profession which shall form part of the CPD;

WHEREAS, in order to ensure the development of quality assured mechanisms for the validation, accreditation and recognition of formal, non-formal and informal learning outcomes, including professional work experiences and prior learning of professionals, specialty society and other specialty categories need to be recognized and be accredited by the concerned Board and the Commission for the purpose of the formulation and implementation of the CPSP-CATS;

WHEREFORE, the Commission **RESOLVES**, as it hereby **RESOLVED**, to issue these Guidelines on the Accreditation of Specialty Society/Organization and other Specialty Categories Providing Structured Training Programs for Professionals, as follows:

RULE I

General Provisions

Section 1. Definition of Terms. – As used in this Guidelines, the following terms shall be defined as:

- a) **Accreditation** – refers to the formal or official approval granted to a person, a program or an organization, upon meeting essential requirements of achievement standards, including qualifications or unit(s) of a qualification, usually for a particular period of time, as defined by an accrediting agency¹.

It is also referred to as the official approval of achievement standards, including qualifications or unit(s) of a qualification, usually for a particular period of time, as being able to meet particular requirements defined by an accrediting agency².

- b) **Accredited Integrated Professional Organization (AIPO)** – refers to the concerned Board and PRC Accredited Integrated Professional Organization for a given profession which is specifically mandated by the provision of the Professional Regulatory Law to integrate the professionals into one national organization and where the membership therein by professionals is automatic and mandatory³.
- c) **Accredited Professional Organization (APO)** – refers to the PRC Accredited Professional Organization where membership therein by professionals is only voluntary⁴.
- d) **Board** – refers to the Professional Regulatory Board.
- e) **Career Progression** – refers to the process of developing or moving towards a more advanced state in a person's qualifications, job, title, position, or profession; it outlines the route that one may follow in order to reach identified career development goals⁵.
- f) **Certification** – refers to the process of issuing a certificate, diploma or title of learning outcomes formally attesting that a set of learning outcomes (knowledge, know-how, skills and/or competences) acquired by an individual has been assessed and validated by a competent body against a predefined standard⁶.

¹ Section 3 (a), Article I of R.A. No. 10912

² Annex 2: Glossary of the ASEAN Qualifications Reference Framework text

³ Sec. 1(e) of PRC Resolution No. 1089, s. 2018 (Revised Rules on the Accreditation of Professional Organizations and Integrated Professional Organizations)

⁴ Sec. 1(f) of PRC Resolution No. 1089, s. 2018 (Revised Rules on the Accreditation of Professional Organizations and Integrated Professional Organizations)

⁵ Section 3 (c), Rule I of the IRR of R.A. No. 10968

⁶ Cedefop (2011), p. 16

- g) **Commission** – refers to the Professional Regulation Commission.
- h) **Competence** – refers to ability that extends beyond the possession of knowledge and skills. It includes: (i) Cognitive competence involving the use of theory and concepts, as well as informal tacit knowledge gained experientially; (ii) Functional competence (skills or know-how), those things that a person should be able to do when they work in a given area; (iii) Personal competence involving knowing how to conduct oneself in a specific situation, and (iv) Ethical competence involving the possession of certain personal and professional values⁷.
- i) **Council** – refers to the Continuing Professional Development Council.
- j) **CPD Division** – refers to the Continuing Professional Development Division.
- k) **CPSP-CATS Committee** – refers to the profession's Career Progression and Specialization Program and Credit Accumulation and Transfer System Committee, constituted pursuant to Commission Resolution No.1262 (s. 2020), as amended by the Commission Resolution No. 1418 (s. 2021) and the respective Board Resolutions. The Committee shall be composed of three to seven (3-7) members, to be selected from among the Boards, Academic Expert, Officers from APO/AIPO, Government Representative, Industry Expert or Independent Practitioner, Profession's Specialty Organization and Profession's Specialty Group. The Chairperson and Alternate Chairperson shall be from the Board.
- l) **Multidisciplinary Specialty Society/Organization** – refers to an organization composed of experts or specialists belonging to multiple professions, duly registered with the Securities and Exchange Commission (SEC) which provides for a structured training program, modules with quality assurance assessment mechanism.
- m) **Other Specialty Categories** – refers to any of the following organizations or groups which provides for a structured training program, modules with quality assurance assessment mechanism that are seeking recognition and accreditation by the respective professional Boards: (1) Sub-Specialty Societies, (2) Multidisciplinary Specialty Societies/Organizations or others of similar import.
- n) **Professional Qualification** – refers to a status gained after a professional has been assessed to have achieved professional practice outcomes or competences in accordance with the professional standard specified for a qualification title, and is proven by a Certification of Recognition of a Qualification Title issued by the Commission.
- o) **Professional Qualification Title** – refers to a complete profile of professional qualifications that indicate the size and level of professional practice outcomes or competencies acquired through the learning process. It is an award after competency assessment entered into the Philippine Qualifications Register. The conferment is

⁷ Annex 2: Glossary of the ASEAN Qualifications Reference Framework text

given to a professional by the Board and the Commission after competency assessment has been conducted.

- p) **Quality Assurance** – refers to a component of quality management which is focused on providing confidence that quality requirements will be fulfilled. In relation to education and training services, it refers to planned and systematic processes that provide confidence in the design, delivery and award of qualifications within an education and training system. It ensures that stakeholders' interest and investment in any accredited program are protected.
- q) **Recognition** – refers to the formal process of granting official learning outcomes status to skills and competencies either through: awarding of qualifications (certificates, diploma or titles) as a result of the assessment, or granting of equivalence, credit units or waivers, validation of gained skills and/or competences⁸.
- r) **Specialization** – refers to the field of practice of a profession for a particular area of knowledge or the process of becoming an expert in a particular field of professional practice.
- s) **Specialty Board** – refers to an independent body recognized by the Specialty-Society or by the other Specialty Categories, composed of specialists in the specialized/sub-specialized field who conduct the assessment for trainees and graduates of a specialized/sub-specialized program.
- t) **Specialty Society/Organization** – refers to an organization composed of experts or specialists in a particular field of professional practice, duly registered with the SEC which provides for a structured training program, modules with quality assurance assessment mechanism (eg. Academy, Institute, Association or other similar import).
- u) **Specialty Training** – refers to a non-degree post-graduate training such as residency, externship, specialty, and sub-specialty program conducted, or fellowship conferred, by an organization or society.
- v) **Sub-specialty Society** – refers to an organization duly registered with the SEC or a group of experts within a specialty society that provides for structured sub-specialized training programs, modules with quality assurance assessment mechanisms.
- w) **Training Institution for CPSP** – refers to an establishment or facility which is an accredited CPD provider that provides or implements a training program accredited by the Commission upon the recommendation of the Board as certified by the accredited Specialty Society/Organization or other Specialty Categories. It defines objectives, outcomes, and competencies; identifies appropriate teaching-learning activities. It may formulate a system for assessment and conducts assessment and awards certificate of completion.

Section 2. Accreditation of Specialty Society/Organization and other Specialty Categories. – Each of the Boards shall accredit specialty society/organization or other

⁸ Cedefop (2011), p. 97

specialty categories per identified professional qualification title for their profession, whichever is applicable. There shall only be one accredited specialty society/organization or other specialty categories per professional qualification title. Thus, before the accreditation of specialty society/organization or other specialty categories be made, a Professional Qualification Title must first be identified and its implementation be established through Board Resolutions issued for these purposes.

In case there are two or more specialty societies/organizations or other specialty categories offering the same specialization in one profession, the Board, through the Profession's CPSP-CATS Committee, will facilitate a coalition of the said groups, as necessary.

Section 3. Objectives or Purposes of Accreditation. – The following are the objectives or purposes of accrediting specialty societies/organizations and other specialty categories:

- a) To provide a standard for the recognition of certificates and licenses;
- b) To facilitate recognition of professional qualifications locally and internationally;
- c) To provide public assurance of quality professional service;
- d) To promote accountability and build workforce confidence; and
- e) To assure relevance and standards of training programs aligned to industry requirements.

RULE II

Qualifications of Specialty Society/Organization and other Specialty Categories

Accreditation may be conferred to specialty society/organization and other specialty categories depending on what is applicable to the profession concerned and subject to compliance with the conditions herein set.

Section 4. For Specialty Society/Organization/Sub-specialty Society. – To be conferred accreditation, the applicant specialty society/organization/sub-specialty society should meet the following qualifications:

- a) Must be registered with the SEC and the Bureau of Internal Revenue (BIR);
- b) One of its organizational purposes, as stated in its Articles of Incorporation, is to maintain and enrich professional expertise in a particular field of professional practice through training and assessment for updating and upgrading of competencies;
- c) The name of the organization or society must bear the name of the area/field of specialization concerned; and
- d) All incorporators must belong to the same profession.

Section 5. For Multidisciplinary Specialty Society/Organization. – To be conferred accreditation, the applicant multidisciplinary specialty society/organization should meet the following qualifications:

- a) Must be registered with the SEC and the BIR;

- b) One of its organizational purposes, as stated in its Articles of Incorporation, is to maintain and enrich professional expertise in a specific area of specialization of multiple professions through training and assessment for updating and upgrading of competencies; and
- c) All incorporators must belong to the concerned professions;

RULE III

Documentary Requirements and Procedure for Accreditation

Section 6. Documentary Requirements for Accreditation. – To be accredited as specialty society/organization or other specialty categories, the applicant shall submit the following documentary requirements:

- a) Application form for accreditation;
- b) Authenticated copy of the Certificate of Registration from the SEC;
- c) Authenticated copy of the Articles of Incorporation and By-laws;
- d) Authenticated copy of the Certificate of Registration from the BIR;
- e) For professions with existing Specialty Society/Organization or other Specialty Categories, certified list of training institutions, if applicable, and training programs with assessment mechanisms;
- f) Certified list of the composition of the Specialty Boards with their valid Professional Identification Cards (PIC) for local professionals; and
- g) Such other documentary requirements as the Board may reasonably require through a Board Resolution.

The application form is hereto attached as Annex "A".

Section 7. Documentary Requirements for Renewal of Accreditation. – In order to renew the accreditation, the following documentary requirements shall be submitted:

- a) Application form for renewal of accreditation;
- b) Certified list of accredited training institutions and training programs conducted with assessment mechanisms;
- c) Certified list of trainees and their corresponding status;
- d) Certified list of passers or qualified individuals endorsed to the Profession's CPSP-CATS Committee for validation of qualifications;
- e) Certified list of the composition of the Specialty Boards with their valid PICs for local professionals, if there are changes in the composition; and
- f) Such other requirements that the Board may reasonably require through a Board Resolution.

The application form is hereto attached as Annex "A".

Section 8. Renewal of Accreditation. – Application for renewal of the accreditation must be filed at least three (3) months prior to the expiration of the certificate issued.

Section 9. Grounds for Denial of Initial Application for Accreditation. – Any of the following are grounds for the denial of initial application for accreditation:

- a) Failure to meet the qualification requirements as prescribed in these Guidelines;
- b) Commission of act/s inimical to the interest of the profession;
- c) Failure to comply with the lawful orders and/or policies of the Board and/or the Commission;
- d) Failure to comply with regulatory policies of other government agencies like the SEC, BIR, and local government units;
- e) Adoption of discriminatory policies on membership;
- f) Misrepresentation of facts in the application;
- g) Submission of falsified or tampered documents;
- h) Commencement of malicious and groundless legal action against the Commission and/or the Board, in any court or in any other government agency.

Section 10. Grounds for Denial of Renewal of Accreditation. – In addition to those provided in the preceding Section, any of the following shall constitute grounds for the denial of renewal of accreditation:

- a) Failure to maintain any of the qualifications for accreditation as stated in Rule II;
- b) Non-compliance with its duties and responsibilities under Rule IV;
- c) Failure to submit reportorial requirements;
- d) Substandard training or assessment regulations;
- e) Commission of act/s inimical to the interest of the profession;
- f) Violation of any provision of the PRC Modernization Act of 2000, the Professional Regulatory Laws and/or rules thereof.

Section 11. Grounds for Revocation of Certificate of Accreditation. – The accreditation of a specialty society/organization or other specialty categories may be revoked on the same grounds as specified in Sections 9 and 10 hereof, subject to due process and summary proceedings:

- a) Cessation to possess any of the qualifications for accreditation and/or has violated any of the grounds provided for in Section 9 and 10 hereof;
- b) Failure to comply with its duties and responsibilities;
- c) Failure to submit reportorial requirements;
- d) Misrepresentation of facts in the application;
- e) Submission of falsified or tampered documents;
- f) Commencement of malicious and groundless legal action against the Commission and/or the Board, in any court or in any other government agency.

Section 12. Prescribed Fee. – The prescribed fee for the accreditation as specialty society/organization or other specialty categories is P3,000.00 per Professional Qualification Title.

Section 13. Procedure for Accreditation. – The procedure for accreditation is as follows:

- a) An applicant for accreditation must apply online and pay the prescribed fee, and upload all the requirements to their respective Boards, through the Regulation Division of the Regional Office where the National Office of the applicant is located.
- b) The Regulation Division shall check the completeness of the documentary requirements and forward the application to the concerned CPSP-CATS Committee;
- c) The CPSP-CATS Committee shall convene and evaluate the application and recommend to the Board the approval or denial of the application.
- d) Acting on the recommendation of the CPSP-CATS Committee, the Board concerned and/or the Commission shall either approve or disapprove the application. In case of approved applications, the Board and the Commission shall issue a Resolution and Certificate of Accreditation to be signed by the Board and Chairperson of the Commission. In case of denied applications, the Board shall issue a letter notifying the applicant of the denial of its application and the reason/s therefor.
- e) The Regulation Division shall release the Certificate of Accreditation or letter to the applicant.

Templates for the approved Resolution and Certificate of Accreditation are hereto attached as Annex "B" and Annex "C", respectively.

Section 14. Validity of the Accreditation. – The accreditation is valid for five (5) years subject to renewal; *Provided*, that the CPSP-CATS Committee concerned shall monitor and evaluate, every two (2) years or whenever necessary, compliance by the accredited Specialty Society/Organization or other Specialty Categories with all the conditions of their accreditation during the five (5) year period.

RULE IV

Duties and Responsibilities of the Accredited Specialty Society/Organization or other Specialty Categories

Section 15. Duties and Responsibilities of the Accredited Specialty Society/Organization or other Specialty Categories. – The duties and responsibilities of the accredited specialty society/organization or other specialty categories are as follows:

- a) Identify qualification requirements and standards of the professional practice as required by the qualification title;
- b) Recognize specialty board which conducts assessment;
- c) Endorse the professional portfolio of their accredited Specialists to the CPSP-CATS Committee for validation;
- d) Guarantee the authenticity of duly accomplished application forms and supporting documents submitted by the applicants for assessment of competencies and qualifications;
- e) Apply for accreditation with the concerned CPD Council the programs, trainings, seminars, and/or workshops in order for the trainees to earn CPD credit units for the renewal of their PICs;

- f) Conduct faculty enhancement programs to update faculty members teaching the specific subjects of specialty and continuing development programs for their members;
- g) Provide required data sets of its members to the Board and the Commission, if requested; and
- h) Perform such other duties and responsibilities as reasonably directed by the Commission and the concerned Board.

RULE V

Duties and Responsibilities of the Specialty/Sub-specialty Boards

Section 16. Duties and Responsibilities of Specialty/Sub-specialty Boards. – The duties and responsibilities of Specialty/Sub-specialty Boards are as follows:

- a) Develop and adopt appropriate assessment methods, tools, and techniques for their respective area of specialization/sub-specialization which shall include, among others, peer, client, and community levels;
- b) Assess the qualifications of applicants; and
- c) Endorse to the concerned Specialty Society/Organization or other Specialty Categories the qualified candidates.

RULE VI

Rights and Benefits Accorded to Specialty Society/Organization or other Specialty Categories

Section 17. Rights and Benefits of Specialty Society/Organization or other Specialty Categories. – The Specialty Society/Organization or other Specialty Categories shall enjoy, within the period of the validity of its accreditation, the following rights, and privileges:

- a) To represent the specific field of specialization for which such specialty society/organization or other specialty categories has been established and accredited;
- b) To qualify to be designated as a member of the CPSP-CATS Committee representing the Specialty Society/Organization or other Specialty Categories; and
- c) To exercise analogous rights and privileges under the policy issuances.

RULE VII

Registry of Accredited Specialty Society/Organization or other Specialty Categories, Specialty Boards, Training Institutions

Section 18. Registry of Accredited Specialty Society/Organization or other Specialty Categories, Specialty Boards, Training Institutions. – The Commission, through the CPD Division, shall establish, maintain and update the following registries:

- a) Accredited Specialty Societies/Organizations or other Specialty Categories;
- b) Specialty/Sub-specialty Boards; and
- c) Training Institutions.

RULE VIII

Disapproval of Applications

Section 19. Notification of applicants in case of denied applications. – Applications that have been disapproved by the Board concerned shall be returned to the Regional Office, which shall notify the applicant in writing about the denial and the cause thereof. The applicant may resubmit an application once it has completed all the qualifications and documentary requirements prescribed under Rules II and III.

RULE IX

Final Provisions

Section 20. Implementing Rules. – Subject to the general provisions of these guidelines, the Boards shall formulate their own Implementing Rules through a Resolution to be approved by the Commission for the proper implementation of these guidelines. This may include additional qualifications and documentary requirements for accreditation.

Section 21. Accreditation of Specialty Group – If the AIPO/APO of a concerned Board has a committee of specialists which provide for a structured training program, modules with quality assurance assessment mechanism, the Board may accredit it as a specialty group. However, prior to accreditation, the concerned Board shall issue guidelines on the accreditation process, including the documentary requirements.

Section 22. Transitory Provision. – For professions with no existing specialty society/organization or other specialty categories, the Board may assist in the formation of a specialty society/organization or other specialty categories, as needed, and upon approval of the Commission.

Section 23. Reportorial Responsibility. – The accredited specialty society/organization or other specialty categories shall submit to the Board, through the CPD Division, an annual list containing the names and status of their candidates for Specialization/ Sub-specialization.

Section 24. Separability Clause. – If any part or provision of these guidelines is declared invalid or unconstitutional, the other provisions not affected thereby shall remain in full force and effect.

Resolution No. ~~1591~~ series of 2022
GUIDELINES ON THE ACCREDITATION OF SPECIALTY SOCIETY/
ORGANIZATION AND OTHER SPECIALTY CATEGORIES
PROVIDING STRUCTURED TRAINING PROGRAMS FOR PROFESSIONALS

Section 25. Effectivity. – These guidelines shall take effect fifteen (15) days following its publication in the Official Gazette or in any newspaper of general circulation in the Philippines. Copy furnished the U.P. Law Center.

Done in this 21st day of November 2022 in the Manila, Philippines.


CHARITO A. ZAMORA
Chairperson


JOSE Y. CUETO, JR.
Commissioner


ERWIN M. ENAD
Commissioner

DATE OF PUBLICATION IN THE
BUSINESS MIRROR : Dec. 01, 2022
Date of Effectivity : Dec. 17, 2022



APPLICATION FOR ACCREDITATION AS SPECIALTY SOCIETY OR OTHER SPECIALTY CATEGORIES

Professional Regulatory Board of/for _____

- Specialty Society/Organization, Sub-specialty Society, Multidisciplinary Specialty Society/Organization, Other Specialty Categories

New, Renewal, Accreditation No., Expiry Date

Part I. Corporate Information: Name of Society/Organization, SEC Reg. No., BIR Reg. No., Address, Telephone No., E-mail Address, Website, Contact Person, Contact No., Professional Qualification Title applying for:

Part II. Acknowledgment and Conformance: I HEREBY CERTIFY that the above information written by me are true and correct to the best of my knowledge and belief. I further authorize PRC and other agencies to investigate the authenticity of all the documents presented. I agree to the PRC Privacy Notice and give my consent to the collection and processing of my personal data in accordance thereto. Signature Over Printed Name, Position, Date

Part III. Action Taken: Regulation Division, Cash Division, Reviewed by: Chief PRO, Regulation Division

ACTION TAKEN BY THE PRB

1 Specialty Society - refers to an organization composed of experts or specialists in a particular field of professional practice, duly registered with the Securities and Exchange Commission (SEC) which provides for a structured training program, modules with quality assurance assessment mechanism. 2 Sub-specialty Society - refers to an organization duly registered with the SEC or a group of experts within a specialty society which provides for a structured sub-specialized training programs, modules with quality assurance assessment mechanism. 3 Multidisciplinary Specialty Organization - refers to an organization composed of experts or specialists belonging to multiple professions, duly registered with the SEC which provides for a structured training program, modules with quality assurance assessment mechanism. 4 Other Specialty Categories - refers to any organizations or groups which provides for a structured training program, modules with quality assurance assessment mechanism that are seeking recognition and accreditation by the respective professional Boards.

- Approved Accreditation No. _____
- Disapproved due to _____

- Deferment due to _____

Chairperson

Vice Chairperson

Member

Member

Member

Member

Member

Member

Date _____

Note: The composition of PRB varies as to their number.

PROCEDURE FOR ACCREDITATION AS SPECIALTY SOCIETY OR OTHER SPECIALTY CATEGORIES

- Step 1. Secure Application Form at Regulation Division of any of the PRC Regional Offices, or download at PRC website (www.prc.gov.ph).
- Step 2. Fill-out Application Form and comply with the required documents. (Please provide one (1) set for receiving copy).
- Step 3. Proceed to Regulation Division of any of the PRC Regional Offices for the examination of the completeness of the documentary requirements.
- Step 4. Pay prescribed fee (in cash, Postal Money Order, Manager's Check, Bank Draft payable to Professional Regulation Commission) of _____.
- Step 5. Submit Application Form with attached supporting documents and photocopy of official receipt to Regulation Division of any of the PRC Regional Offices.
- Step 6. Verify your application after _____ days from the time of submission at the PRC Regional Office.

CHECKLIST OF REQUIREMENTS

SUPPORTING DOCUMENTS

- Authenticated Copy of the Certificate of Registration from the SEC
- Authenticated Copy of the Articles of Incorporation and by-laws
- Authenticated Copy of the Certificate of Registration from the BIR
- Certified list of training institutions and training programs with assessment mechanisms
- Certified list of the composition of the Specialty Boards with their valid Professional Identification Card (PIC)
- Such other documentary requirements as the Board may reasonably require

Renewal

- Certified list of accredited training institutions and training programs conducted with assessment mechanisms
- Certified list of trainees and their corresponding status
- Certified list of passers or qualified individual endorsed to the CPSP-CATS Committee for validation of qualifications
- Certified list of the composition of the Specialty Boards with their valid PIC, if there are changes in the composition
- Such other documentary requirements as the Board may reasonably require

Additional Requirements:

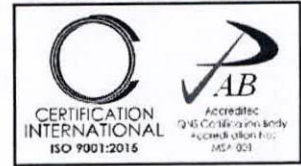
- Short brown envelope for the Certificate of Accreditation
- Two (2) sets of metered documentary stamps each to be affixed to the Certificate of Accreditation. (Available at PRC Customer Service and PRC Regional Offices)

Note:

1. Representative/s filing application/s for accreditation and claiming the Certificate of Accreditation in behalf of the applicant must present a letter of authorization and valid identification cards of both the authorized signatory and the representative.
2. The period for processing the application is _____ days.
3. If additional requirement/s is/are needed, a period of 15 days is given to submit the same. Failure to comply within the period shall be construed as abandonment of application and the prescribed fee shall be forfeited in favor of the government.



Republic of the Philippines
Professional Regulation Commission
Manila



ANNEX B

PROFESSIONAL REGULATORY BOARD OF/FOR _____
Resolution No. _____
Series of 2022

**GRANT OF APPLICATION FOR THE ISSUANCE OF
CERTIFICATE OF ACCREDITATION AS A SPECIALTY SOCIETY/ORGANIZATION
OR OTHER SPECIALTY CATEGORIES**

WHEREAS, Section 4, Article II of Republic Act (R.A.) No. 10912 or the "Continuing Professional Development (CPD) Act of 2016" states that in the formulation and implementation of the CPD programs, each of the regulated professions has to ensure international alignment of competencies and qualifications of professionals through career progression mechanisms leading to specialization/sub-specialization; and to ensure the development of quality assured mechanisms for the validation, accreditation and recognition of formal, non-formal and informal learning outcomes, including professional work experiences and prior learning;

WHEREAS, Section 2 of RA No. 10968 or the "Philippine Qualifications Framework (PQF) Act" states that it is the policy of the State to institutionalize the PQF to encourage lifelong learning of individuals, provide employee specific training standards and qualifications aligned with industry standards and provide government with a common taxonomy and qualifications typology as bases for recognizing education and training programs as well as the qualifications formally awarded and their equivalents;

WHEREAS, Section 4 of R.A. 10968 states that a PQF shall be established which shall describe the levels of educational qualifications and set the standards for qualification outcomes. It is a quality assured national system for development, recognition and award of qualifications based on standards of knowledge, skills and values acquired in different ways and methods by learners and workers of the country;

WHEREAS, PRC has issued Resolution No. ____, s. of 2021 which provides the Guidelines on the Accreditation of Specialty Society/Organization or other Specialty Categories Providing Structured Training Programs for Professionals;

WHEREAS, (name of applicant) applied for accreditation as (Specialty Society/Organization/Sub-Specialty Society/Multidisciplinary Specialty Society/Organization). Upon evaluation of the application documents submitted, the Board finds the same to be compliant with the requirements prescribed by the Board and the Commission.

WHEREFORE, premises considered, the Board hereby **RESOLVES** to grant the application and issue the corresponding Certificate of Accreditation to (name of

applicant) as (Specialty Society/Organization/Sub-Specialty Society/Multidisciplinary Specialty Society/Organization)

This Resolution shall take effect immediately, copy furnished the U.P Law Center.

Done in this ____ day of _____ in Manila, Philippines.

Chairman

Member

Member

Attested by:

ATTY. LOVELIKA T. BAUTISTA
Chief PRO, PRB Secretariat Division

Approved by:

CHARITO A. ZAMORA
Chairperson

JOSE Y. CUETO, JR.
Commissioner

ERWIN M. ENAD
Commissioner



Republic of the Philippines
Professional Regulation Commission
Manila



Annex C

Professional Regulatory Board of/for _____

Certificate of Accreditation No. _____

CERTIFICATE OF (SPECIALTY SOCIETY/ORGANIZATION/SUB-SPECIALTY SOCIETY OR MULTIDISCIPLINARY SPECIALTY SOCIETY/ORGANIZATION) FOR _____

IS HEREBY CONFERRED TO

FOR HAVING COMPLIED WITH THE QUALIFICATION AS PROVIDED IN RESOLUTION NO. _____ (S.____)

This Certificate is valid for five years from the date stated hereon.

Given this _____ day of _____

Chairperson

Member

Member

Member

Member

CHARITO A. ZAMORA
PRC Chairperson